

MINUTES
OF
PUTNAM COUNTY COMMISSION
MARCH 21, 2022

Prepared by:

**Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501**

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on March 21, 2022 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman, Mike Atwood and the County Clerk, Wayne Nabors.

Putnam County Sheriff, Eddie Farris called the meeting to order.

Putnam County Clerk, Wayne Nabors led the Invocation.

County Commissioner Grover N Bennett Jr. led the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Clerk declared a quorum.

MOTION RE: APPROVE THE AGENDA

Commissioner A J Donadio moved and Commissioner Kim Bradford seconded the motion to approve the Agenda of the March 21, 2022 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

PUTNAM COUNTY BOARD OF COMMISSIONERS

MEETING WILL BE AT THE COURTHOUSE

**Regular Monthly Session
Monday, March 21, 2022**

**Presiding: Honorable Mike Atwood
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 7*
- 3. Pledge to the Flag of the United States of America** *District 7*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 1. Planning Committee
 2. Fiscal Review Committee
 3. Nominating Committee
 - B. Report of Special Committees**
 1. Hear from Bus Garage/ County Maintenance Facility Committee.
 - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
 - A. Report of Standing Committees**
 - 1. Planning Committee**
 - a. Recommends approval for the following vehicle to be sold via Internet/Public Auction for the Technology Department as follows:
2005 Chevrolet Tahoe VIN# 1GNEK13ZX5R208087

- b. Recommends approval of the list of vehicles/equipment to be sold via Internet/Public Auction for the Sheriff's Department as follows:

2009 Ford Crown Victoria VIN#2FA8P71V09X125795
2009 Ford Crown Victoria VIN#2FAHP71V99X125794
2012 Ford F-150 VIN#1FTFX1EFCFC61114
2011 Ford Crown Victoria VIN#2FABP7BV0BX120848
2015 Ford Explorer VIN#1FM5K8AR4FGC27649
2013 Ford Explorer VIN# 1FM5K8AR2DGB90341
2014 Ford Explorer VIN#1FM5K8AR3EGC40618
2011 Ford Crown Victoria VIN#2FABP7BV4BX168613
2011 Nissan Pathfinder VIN# 5N1AR1NBXBC620071
2017 Ford Explorer VIN#1FM5K8B82HGB16686
2015 Dodge Charger VIN#2C3CDXKT3FH779243
2011 Ford Crown Victoria VIN# 2FABP7BV4BX132131
2015 Ford Explorer VIN#1FM5K8AR1FGC27656
2015 Ford Taurus VIN#1FAHP2MK7FG172098
2004 Ford F750 VIN#3FRXF75S94V655807
2007 Ford F350 VIN#1FBSS31L97DA55857
2013 Kawasaki VIN# JKALXSD1XDDA86727
2009 International 5300 M10A VIN#2517
2004 Kohler 60REOZJB VIN#0779720

2. Fiscal Review Committee

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the General Purpose School Fund.
- c. Recommends approval of the sale of lot D, 19.32 acres in the Highlands Business Park to Project Husky for \$22,500 per acre and give the County Mayor the authority to sign all documents related to this agreement/sale.
- d. Recommends approval of the request from the Election Commission for election worker pay increases.
- e. Recommends approval for the county to apply for a CDBG grant for childcare programs with no match required.

3. Nominating Committee

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

1. Hear from the City of Monterey.

2. Ratification of County Mayor's appointments to the Regional Solid Waste Committee as follows:

Names to be provided Monday Night

3. Acknowledgement of the Fiscal Strength and Efficient Government Fiscal Confirmation Letter for the Three Star Program Requirements.

Requires no action but needs to be incorporated into the minutes

4. Hear from the City of Cookeville Water Department.

5. Hear from VFW Post 6296 Commander, Jimmy Loftis.

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Cindy Adams moved and Commissioner Kathy Dunn seconded the motion to approve the Minutes of the February 22, 2022 meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES:

**HEAR FROM BUS GARAGE / COUNTY MAINTENANCE FACILITY COMMITTEE –
REPORT FROM COUNTY MAYOR RANDY PORTER**

MOTION RE: APPROVE MOVING FORWARD WITH THE SCHOOL BUS – COUNTY HIGHWAY – COUNTY MAINTENANCE FACILITY ON TENNESSEE AVE TO INCLUDE BIDDING AND CONSTRUCTION. MOVING THE 2 MILLION FROM THE SALE OF SHONEY’S HILL PROPERTY IN CAPITAL PROJECTS TO HELP PAY FOR THE CONSTRUCTION, WITH ANY ADDITIONAL FUNDING NEEDED, COMING FROM THE SALE OF THE EXISTING PROPERTY WHERE THE SCHOOL BUS GARAGE AND COUNTY HIGHWAY DEPARTMENT ARE LOCATED. TOTAL PROJECT TO CAP AT \$5,000,000

Commissioner Grover N Bennett Jr. moved and Commissioner Jimmy Neal seconded the motion to approve moving forward with the School Bus – County Highway – County Maintenance facility on Tennessee Ave to include bidding and construction. Moving the 2 million from the sale of Shoney’s Hill property in Capital Projects to help pay for the construction, with any additional funding needed coming from the sale of the existing property where the School Bus Garage and County Highway Department are located. Total project to cap at \$5,000,000

(SEE ATTACHED)

Bus Check

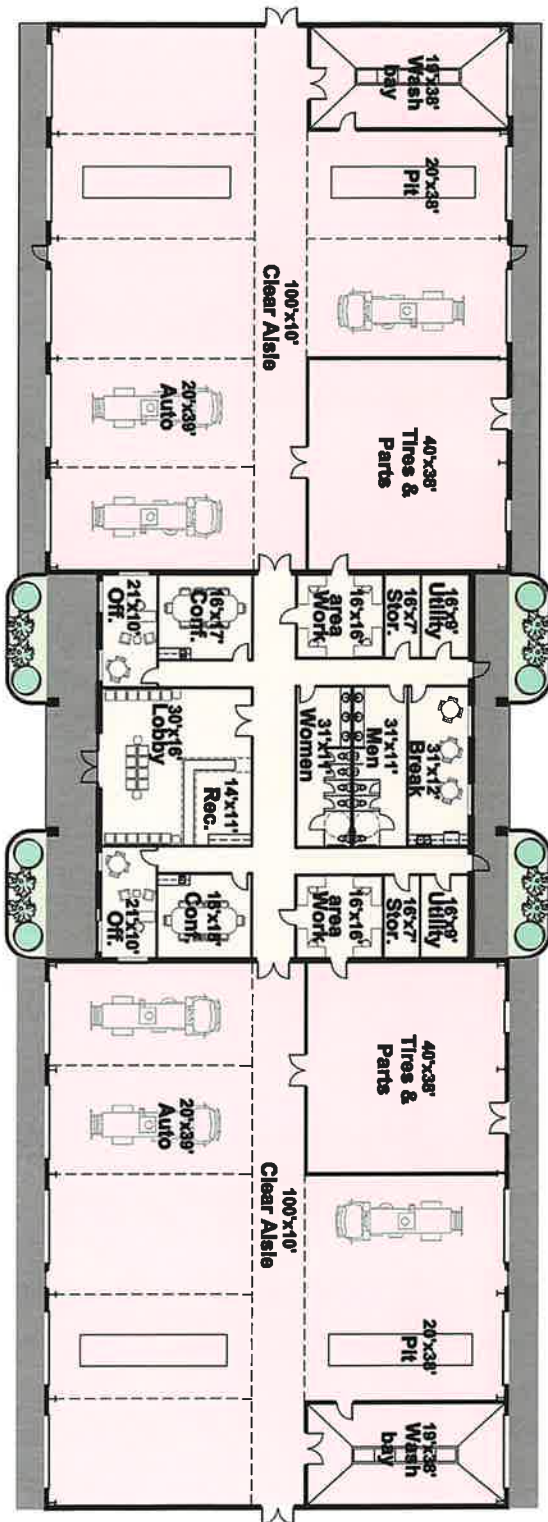
Wash Bay



TRANSPORTATION

SCALE: 1/8" = 1'-0"

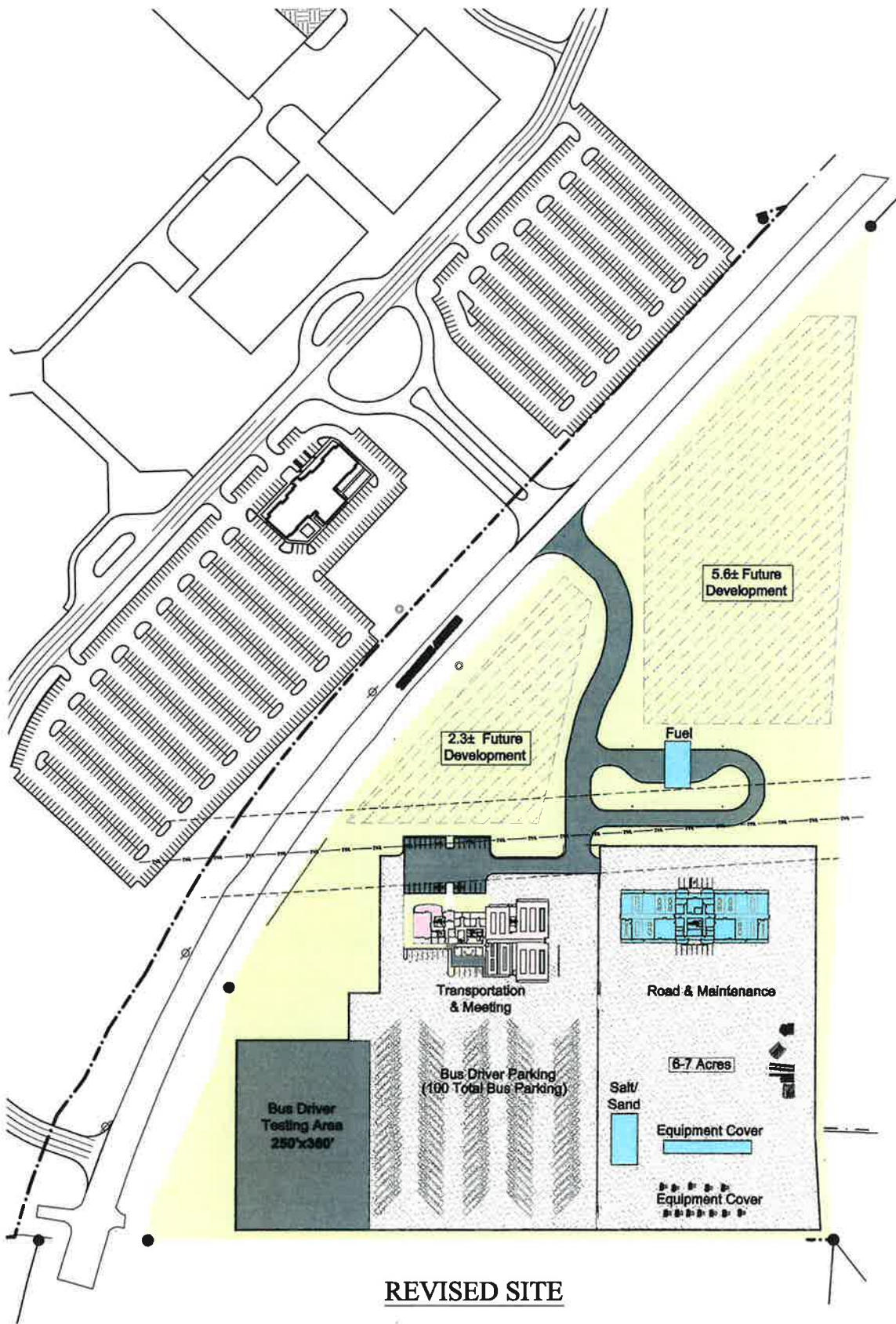
- LEGEND
- WALKWAY/WORK AISLE
 - GREEN
 - LANDSCAPE



ROAD & MAINTENANCE DEPT.

SCALE: 1/8" = 1'-0"

- LEGEND**
- WALLS/DOOR / FLOOR SLAB
 - OPEN



REVISED SITE

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES:

PLANNING COMMITTEE:

MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE FOLLOWING VEHICLE TO BE SOLD VIA INTERNET/PUBLIC AUCTION FOR THE TECHNOLOGY DEPARTMENT AS FOLLOWS:

2005 CHEVROLET TAHOE VIN# 1GNEK13ZX5R208087

Commissioner Kathy Dunn moved and Commissioner Cindy Adams seconded the motion to approve the following vehicle to be sold via Internet/Public Auction for the Technology Department as follows:

2005 Chevrolet Tahoe VIN# 1GNEK13ZX5R208087

(SEE ATTACHED)



Putnam County Technology Department
700 County Services Dr.
Cookeville TN, 38501
(931) 528-7667

The Putnam County Technology Department request to surplus and sell vehicles listed below via internet auction.

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>	<u>Mileage</u>
2005	Chevrolet	Tahoe	1GNEK13ZX5R208087	139,645

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE
LIST OF VEHICLES/EQUIPMENT TO BE SOLD VIA INTERNET/PUBLIC AUCTION
FOR THE SHERIFF'S DEPARTMENT AS FOLLOWS:**

2009 FORD CROWN VICTORIA VIN# 2FAHP71V09X125795
2009 FORD CROWN VICTORIA VIN# 2FAHP71V99X125794
2012 FORD F-150 VIN# 1FTFX1EFXCFC61114
2011 FORD CROWN VICTORIA VIN# 2FABP7BV0BX120848
2015 FORD EXPLORER VIN# 1FM5K8AR4FGC27649
2013 FORD EXPLORER VIN# 1FM5K8AR2DGB90341
2014 FORD EXPLORER VIN# 1FM5K8AR3EGC40618
2011 FORD CROWN VICTORIA VIN# 2FABP7BV4BX168613
2011 NISSAN PATHFINDER VIN# 5N1AR1NBXBC620071
2017 FORD EXPLORER VIN# 1FM5K8B82HGB16686
2015 DODGE CHARGER VIN# 2C3CDXKT3FH779243
2011 FORD CROWN VICTORIA VIN# 2FABP7BV4BX132131
2015 FORD EXPLORER VIN# 1FM5K8AR1FGC27656
2015 FORD TAURUS VIN# 1FAHP2MK7FG172098
2004 FORD F750 VIN# 3FRXF75S94V655807
2007 FORD E350 VIN# 1FBSS31L97DA55857
2013 KAWASAKI VIN# JKALXSD1XDDA86727
2009 INTERNATIONAL 5300 M10A VIN# 2517
2004 KOHLER 60REOZJB VIN# 0779720

Commissioner Kathy Dunn moved and Commissioner Kim Bradford seconded the motion to approve the list of vehicles/equipment to be sold via Internet/Public Auction for the Sheriff's Department as follows:

2009 FORD CROWN VICTORIA VIN# 2FAHP71V09X125795
2009 FORD CROWN VICTORIA VIN# 2FAHP71V99X125794
2012 FORD F-150 VIN# 1FTFX1EFXCFC61114
2011 FORD CROWN VICTORIA VIN# 2FABP7BV0BX120848
2015 FORD EXPLORER VIN# 1FM5K8AR4FGC27649
2013 FORD EXPLORER VIN# 1FM5K8AR2DGB90341
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2011 NISSAN PATHFINDER VIN# 5N1AR1NBXBC620071
2017 FORD EXPLORER VIN# 1FM5K8B82HGB16686
2015 DODGE CHARGER VIN# 2C3CDXKT3FH779243
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2015 FORD TAURUS VIN# 1FAHP2MK7FG172098
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2007 FORD E350 VIN# 1FBSS31L97DA55857
2013 KAWASAKI VIN# JKALXSD1XDDA86727
2009 INTERNATIONAL 5300 M10A VIN# 2517
2004 KOHLER 60REOZJB VIN# 0779720

(SEE ATTACHED)



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

March 1, 2022

Putnam County Sheriff's Office requests to declare the following assets as surplus items to be sold via internet public auction.

VIN	YEAR	MAKE	MODEL
2FAHP71V09X125795	2009	FORD	CROWN VIC
2FAHP71V99X125794	2009	FORD	CROWN VIC
1FTFX1EFXCFC61114	2012	FORD	F150
2FABP7BV0BX120848	2011	FORD	CROWN VIC
1FM5K8AR4FGC27649	2015	FORD	EXPLORER
1FM5K8AR2DGB90341	2013	FORD	EXPLORER
1FM5K8AR3EGC40618	2014	FORD	EXPLORER
2FABP7BV4BX168613	2011	FORD	CROWN VIC
5N1AR1NBXBC620071	2011	NISSAN	PATHFINDER
1FM5K8B82HGB16686	2017	FORD	EXPLORER
2C3CDXKT3FH779243	2015	DODGE	CHARGER
2FABP7BV4BX132131	2011	FORD	CROWN VIC
1FM5K8AR1FGC27656	2015	FORD	EXPLORER
1FAHP2MK7FG172098	2015	FORD	TAURUS
3FRXF75S94V655807	2004	FORD	F750
1FBSS31L97DA55857	2007	FORD	E350
JKALXSD1XDDA86727	2013	KAWASAKI	KLX110D
2517	2009	INTERNA-TIONAL	5300 M10A
0779720	2004	KOHLER	60REOZJB

Thank you for your consideration,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

FISCAL REVIEW COMMITTEE:

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND**

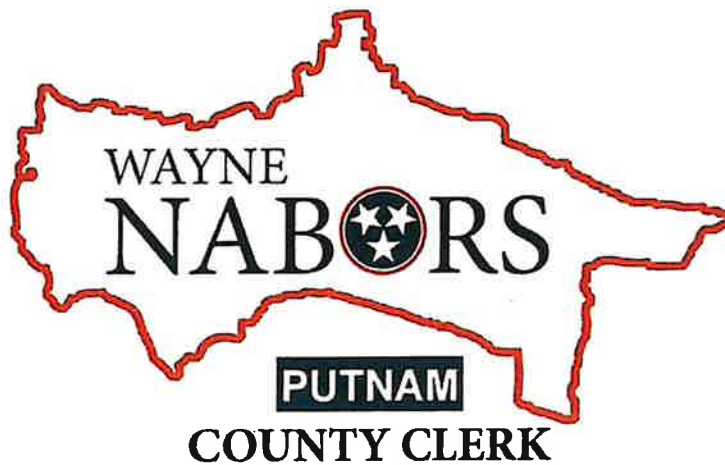
Commissioner Chris Cassetty moved and Commissioner A J Donadio seconded the motion to approve budget amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT COUNTY GENERAL FUND

Mar-22

<u>County General Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<u>52500 County Clerk</u>		
435 Office Supplies		25,000.00
719 Office Equipment		35,500.00
<u>Fund Balance</u>		
34515 County Clerk Reserve	40,500.00	
<u>45510 County Clerk Fees</u>	20,000.00	
<i>See Memo from County Clerk, Wayne Nabors</i>		
<u>54310 Fire Department</u>		
169 Part-time Personnel		5,000.00
187 Overtime	5,000.00	
<i>See Letter from Fire Chief, Tom Brown</i>		
Total	\$ 65,500.00	\$ 65,500.00



DATE: March 10, 2022
TO: Fiscal Review Committee – Board of Commissioners
SUBJECT: Budget Item Transfer Request – March 2022 Meeting

Please allow this to serve as my request to transfer the following:

1. Transfer \$35,500 – **FROM:** 34515 – (County Clerk Computer Fund)
TO: 52500-719 – Office Equipment
2. Transfer \$5,000 -- **FROM:** 34515 – (County Clerk Computer Fund)
TO: 52500-435 – Office Supplies
3. Budget Amendment for postage – To offset 2022 new plate increase in postage per plate mailed from online renewals – as follows:
Transfer \$20,000 – **FROM:** #45510 County Clerk Fees
TO: 52500-435 Office Supplies

Thank You

A handwritten signature in blue ink that reads "Wayne Nabors".

**Wayne Nabors
County Clerk**



Putnam County Fire Department

Fire Chief Thomas Brown

700 County Services Drive

Cookeville, Tennessee 38501

Phone: 931-528-1200 – Fax: 931-528-7913

Cell 931-979-1153

tbrown@putnamcountyttn.gov

03/01/2022

The Fire Department requests to move \$5000.00 from 54310-169 Part Time Personnel to 54310.187 Overtime Pay. This transfer is due to several Structure fires that full time personnel either stayed over for or came in for along with three rounds of hiring which required the three Captains participation. There was also a great deal of time spent training new part time personnel.

Should there be any question please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read "Thomas Brown", written in a cursive style.

Chief Thomas Brown

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Chris Cassetty moved and Commissioner Kim Bradford seconded the motion to approve budget amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Corby King, Director of Schools

Board of Education

Lynn McHenry, Chair
Kim Cravens, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Dawn Fry
Celeste Gammon
Jerry Maynard
David McCormick

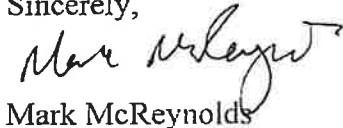
March 4, 2022

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General-Purpose School Fund (141) and the School Nutrition Fund (143), as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To redistribute funds received for Adult Education general services
- To increase the budget for additional monies received from The State of TN for Supply Chain Assistance (SCA)

DATE 3-Mar-22

Explanation: To redistribute funds received for Adult Education general services

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

Department: School Nutrition

DATE: 16-Feb-22

Item #	Account #
1	1000
2	1000
3	1000
4	1000
5	1000
6	1000
7	1000
8	1000
9	1000
10	1000
11	1000
12	1000
13	1000
14	1000
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90	1000
91	1000
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93	1000
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95	1000
96	1000
97	1000
98	1000
99	1000
100	1000

<u>Account Description</u>	<u>Amount</u>
1000 Cash	1000
1010 Accounts Receivable	1000
1020 Inventory	1000
1030 Prepaid Insurance	1000
1040 Equipment	1000
1050 Accumulated Depreciation	1000
2000 Accounts Payable	1000
2010 Long-Term Debt	1000
2020 Equity	1000
2030 Retained Earnings	1000
2040 Dividends	1000
3000 Sales	1000
3010 Cost of Sales	1000
3020 Operating Expenses	1000
3030 Interest Expense	1000
3040 Income Tax Expense	1000
3050 Other Expenses	1000
3060 Other Income	1000
3070 Other Expenses	1000
3080 Other Income	1000
3090 Other Expenses	1000
3100 Other Income	1000
3110 Other Expenses	1000
3120 Other Income	1000
3130 Other Expenses	1000
3140 Other Income	1000
3150 Other Expenses	1000
3160 Other Income	1000
3170 Other Expenses	1000
3180 Other Income	1000
3190 Other Expenses	1000
3200 Other Income	1000
3210 Other Expenses	1000
3220 Other Income	1000
3230 Other Expenses	1000
3240 Other Income	1000
3250 Other Expenses	1000
3260 Other Income	1000
3270 Other Expenses	1000
3280 Other Income	1000
3290 Other Expenses	1000
3300 Other Income	1000
3310 Other Expenses	1000
3320 Other Income	1000
3330 Other Expenses	1000
3340 Other Income	1000
3350 Other Expenses	1000
3360 Other Income	1000
3370 Other Expenses	1000
3380 Other Income	1000
3390 Other Expenses	1000
3400 Other Income	1000
3410 Other Expenses	1000
3420 Other Income	1000
3430 Other Expenses	1000
3440 Other Income	1000
3450 Other Expenses	1000
3460 Other Income	1000
3470 Other Expenses	1000
3480 Other Income	1000
3490 Other Expenses	1000
3500 Other Income	1000
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3540 Other Income	1000
3550 Other Expenses	1000
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3570 Other Expenses	1000
3580 Other Income	1000
3590 Other Expenses	1000
3600 Other Income	1000
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3670 Other Expenses	1000
3680 Other Income	1000
3690 Other Expenses	1000
3700 Other Income	1000
3710 Other Expenses	1000
3720 Other Income	1000
3730 Other Expenses	1000
3740 Other Income	1000
3750 Other Expenses	1000
3760 Other Income	1000
3770 Other Expenses	1000
3780 Other Income	1000
3790 Other Expenses	1000
3800 Other Income	1000
3810 Other Expenses	1000
3820 Other Income	1000
3830 Other Expenses	1000
3840 Other Income	1000
3850 Other Expenses	1000
3860 Other Income	1000
3870 Other Expenses	1000
3880 Other Income	1000
3890 Other Expenses	1000
3900 Other Income	1000
3910 Other Expenses	1000
3920 Other Income	1000
3930 Other Expenses	1000
3940 Other Income	1000
3950 Other Expenses	1000
3960 Other Income	1000
3970 Other Expenses	1000
3980 Other Income	1000
3990 Other Expenses	1000
4000 Other Income	1000

	Current	<u>Approved Amount</u>
10-1-87		
10-2-87		
10-3-87		
10-4-87		
10-5-87		
10-6-87		
10-7-87		
10-8-87		
10-9-87		
10-10-87		
10-11-87		
10-12-87		
10-13-87		
10-14-87		
10-15-87		
10-16-87		
10-17-87		
10-18-87		
10-19-87		
10-20-87		
10-21-87		
10-22-87		
10-23-87		
10-24-87		
10-25-87		
10-26-87		
10-27-87		
10-28-87		
10-29-87		
10-30-87		
10-31-87		
TOTAL		

Approval Amount
Requested

	Revenue			Increase	Decrease	Approval Amount
1	143 R 47114	USDA OTHER		35,000.00	232,267.13	267,267.13
		Total Revenue		35,000.00	232,267.13	267,267.13
		Expenditures				
2	143 E 73100 422	FOOD SUPPLIES		3,000,000.00	232,267.13	3,232,267.13
						-
						-
						-
						-
		Total Expenditures		3,000,000.00	232,267.13	3,232,267.13
						-
						-
		Total Revenue less Total Expenditures		232,267.13	232,267.13	

Explanation: Increase budget for additional monies received from The State of TN for Supply Chain Assistance (SCA)

Requested by: Jennifer Mitchell
Supervisor: _____

Recommended for Approval:

Reviewed by: Mark McKinley
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Official / Department Head

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE SALE OF LOT D, 19.32 ACRES IN HIGHLANDS BUSINESS PARK TO PROJECT HUSKY FOR \$22,500 PER ACRE AND GIVE THE COUNTY MAYOR THE AUTHORITY TO SIGN ALL DOCUMENTS RELATED TO THIS AGREEMENT/SALE

Commissioner Chris Cassetty moved and Commissioner A J Donadio seconded the motion to approve the sale of lot D, 19.32 acres in Highlands Business Park to Project Husky for \$22,500 per acre and give the County Mayor the authority to sign all documents related to this agreement/sale.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
THE REQUEST FROM THE ELECTION COMMISSION FOR ELECTION WORKER
PAY INCREASES**

Commissioner Chris Cassetty moved and Commissioner Jimmy Neal seconded the motion to approve the request from the Election Commission for election worker pay increases.

(SEE ATTACHED)

Election Worker Pay Increases

Positions	Pay now	Asking pay to be
<i>Special Positions</i>		
Commissioners - 5	\$100.00	\$250.00
Inspectors 5-6	\$250.00	\$350.00
Nursing Home 1 Republican & 1 Democrat Worker	\$90/day	\$100.00
Machine Trainers - approx 8 classes 3 trainers each	\$50/class	\$75/class
Provisional Counting Board 2-3 meetings	\$100/day	\$120/day
<i>Early Voting Positions (14 days)</i>		
Machine Operators (5)	\$100.00	\$120.00
Registrars (8-9)	\$90.00	\$120.00
Workers before & after EV - set-up & take down-2 days; also gather supplies for & issue to Officers - 2 days (4 days total)	\$100.00	\$120.00
Workers before & after EV - filing and putting away supplies 2-3 days	\$100.00	\$120.00
<i>Election Day Positions</i>		
Officers (22)	\$100/day + \$15/machine	\$150 + \$15/machine
Special Judges (22)	\$100/day + \$15/phone	\$130/ no phone pay
Additional # of Spec Judges due to job responsibilities - Election Commission is requesting we split the duties up of the Special Judges into 2		\$130.00

Registrars (approx 65)	\$90/day	\$120.00
Machine Operators (approx 65)	\$100/day	\$120.00
Absentee Counting Brd	\$100/day	\$120.00
Worker <u>(of a different political party)</u> riding with Officer transporting machines & all supplies back to our office on Election Night	Nothing	\$30.00
EV Door Person Directing Voters to registrars	\$90/day	\$120.00
Extra Workers on Stand-by Election Morning - 5-6 - due to some workers do not show up on Election Day - Highly recommended by the State Election Office		\$50.00
<i>Election Night Workers</i>		
Workers unloading some heavy equipment from all the Officer cars & putting away most of the equipment in the vault & outside storage building	\$100.00	\$150.00
<i>Class Training Pay</i>	\$15.00	\$25.00

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Bobby Williams
Chris Cassetty
Adam Johnson

Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSTAIN:

Cindy Adams
A J Donadio

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty (20) voted for, zero (0) voted against, two (2) abstained, and two (2) absent. The motion carried.

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE COUNTY TO APPLY FOR A CDBG GRANT FOR CHILDCARE PROGRAMS WITH NO MATCH REQUIRED

Commissioner Chris Cassetty moved and Commissioner Joe Iwanyszyn seconded the motion to approve for the county to apply for a CDBG grant for childcare programs with no match required.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

NOMINATING COMMITTEE:

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected March 21,2022

TRACI BUCHANAN
CHARLOTTE CAMPBELL
MICHELLE CARLTON
ANTHONY DELK
STEVEN B GARRETT
KELLEY GARRISON
CHRISTY HARRIS
DEBBIE HERRIN
BRITTANEY HESSON
BRENDA HILL
JENNY HOLMES
JUSTIN R JONES

ANGELA LEATHERS
ALLISON TAYLOR LEE
LUISA LEVERON
AMELIA A LOWHORN
MATTHEW J MEANS
CHARLOTTE MURPHY
AMELIA A PHILLIPS
KRISTINA RANDOLPH
EMILY RICH
BRITTANY TEMPLES
SHERRY VELASQUEZ-PEREZ
CATHERINE M WARREN

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER NEW BUSINESS:

HEAR FROM THE CITY OF MONTEREY – ZEDA HILLIS OF JAMES C HAILEY ENGINEERING COMPANY SPOKE TO THE COMMISSION CONCERNING THE PURCHASE OF A PIECE OF EQUIPMENT REFERED TO AS A MOBILE SLUDGE UNIT FOR THE CITY OF MONTEREY AT A COST OF \$565,000. AFTER MUCH DISCUSSION, THE COMMISSION TOOK THE FOLLOWING ACTION:

Commissioner Jimmy Neal moved and Commissioner A J Donadio seconded the motion to fund the \$565,000 purchase for the City of Monterey through TDEC funds and the City of Monterey must provide the matching amount required accordingly.

(SEE ATTACHED)

Town of Monterey Request for Putnam County TDEC ARP Funds

Sludge Handling Facilities (\$565,000):

The Town of Monterey is currently constructing a 1.2 Million Gallon per Day state-of-the-art water resource recovery facility. During bidding, the sludge handling equipment was removed in order to save costs. The Town of Monterey wishes to instead implement a trailer mounted sludge handling unit that will be able to service not only the new wastewater facility, but also the drinking water facility. Sludge handling presents a significant cost to the Town of Monterey, and the dewatering of sludge not only reduces operational costs, it assists in the renewal of water resources associated with treatment.

Table 1 – Cost Estimate
Trailer Mounted Sludge Handling Unit
Town of Monterey
March 4, 2022

<u>Item Description</u>	<u>Total Cost</u>
Sludge Dewatering Equipment and Installation	\$ 515,000.00
Engineering Design & Project Coordination	\$ 25,000.00
Other Engineering (Envr. Reports and Permits)	\$ 1,000.00
Contingency (5% of Construction)	\$ 24,000.00

TOTAL ESTIMATED CONSTRUCTION COST \$ 565,000.00

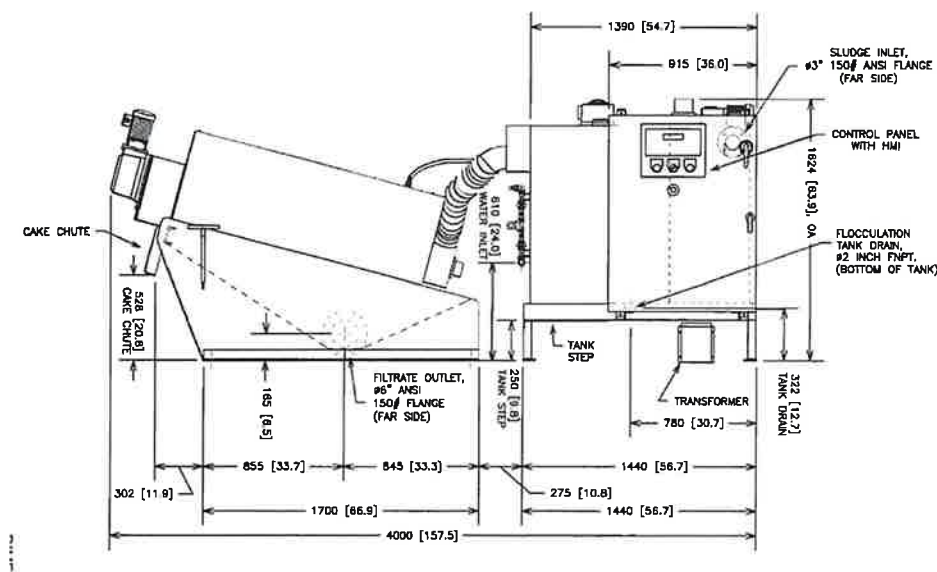


Figure 1 – Dewatering Equipment Rendering

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jim Martin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

MOTION RE: RATIFICATION OF COUNTY MAYOR'S APPOINTMENTS TO THE REGIONAL SOLID WASTE COMMITTEE AS FOLLOWS:

**JOE IWANYSZYN
CATHY REEL**

Commissioner Kim Bradford moved and Commissioner Jimmy Neal seconded the motion to approve the Ratification of County Mayor's appointments to the Regional Solid Waste Committee as follows:

Joe Iwanyszyn
Cathy Reel

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**ACKNOWLEDGEMENT OF THE FISCAL STRENGTH AND EFFICIENT
GOVERNMENT FISCAL CONFIRMATION LETTER FOR THE THREE STAR
PROGRAM REQUIREMENTS**

Requires no action but needs to be incorporated into the minutes.

(SEE ATTACHED)



**Fiscal Strength and Efficient Government Fiscal Confirmation Letter
Three Star Program Requirements**

This document confirms that Putnam County has taken the following actions in accordance with the requirements of the Three Star Program:

1. The County Mayor has reviewed the Debt Management Policy with the County Commission at an official meeting and was approved by the County Commission in January 2017 and is on file with the Office of the Comptroller of the Treasury.
2. The County Mayor and the County Commission acknowledges that an **Annual cash flow forecast** be prepared and submitted to the Comptroller Prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
3. The County Mayor acknowledges that County Offices are required to develop a documented system of **Internal Controls**. The County Mayor's Office has internal controls for all policies and procedures for all funds within their office and individual elected officials have their internal controls in their separate offices. The State Comptroller's Office, Division of County Audit has reviewed these Internal Controls in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this 21st day of March 2022.


Randy Porter
County Mayor

HEAR FROM THE CITY OF COOKEVILLLE WATER DEPARTMENT – RONNIE KELLEY – DIRECTOR OF THE WATER DEPARTMENT FOR THE CITY OF COOKEVILLE SPOKE TO THE COMMISSION CONCERNING UPGRADES TO THE COOKEVILLE WATER TREATMENT PLANT

MOTION RE: COMMISSIONER JIMMY NEAL MOVED AND COMMISSIONER GROVER N BENNETT JR. SECONDED TO GIVE THE CITY OF COOKEVILLE THE REMAINING FUNDS FROM TDEC IN THE AMOUNT OF \$1,221,557 FOR ASSISTANCE IN THE UPGRADING OF THE COOKEVILLE WATER TREATMENT PLANT. THE CITY OF COOKEVILLE MUST COMPLETE THEIR PART BY MATCHING FUNDS. NO ARP FUNDS ARE INCLUDED FROM PUTNAM COUNTY

MOTION RE: AMEND THE MOTION – COMMISSIONER JORDAN IWANYSZYN MOVED AND COMMISSIONER JONATHAN A D WILLIAMS SECONDED TO ALSO INCLUDE GIVING TO THE CITY OF COOKEVILLE \$2,100,000 ARP FUNDS ALONG WITH THE TDEC FUNDING, FOR A TOTAL OF \$3,350,000 FOR WATER TREATMENT PLANT UPGRADES

The Chairman asked for discussion on the amended motion. There was discussion.

The Chairman asked the Commissioners to vote on the amended motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Jordan Iwanyszyn

AGAINST:

Sam Sandlin
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSTAIN:

Jim Martin

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that two (2) voted for, nineteen (19) voted against, one (1) abstained, and two (2) absent. The amended motion failed.

MOTION RE: BACK TO THE ORIGINAL MOTION - COMMISSIONER JIMMY NEAL MOVED AND COMMISSIONER GROVER N BENNETT JR. SECONDED TO GIVE THE CITY OF COOKEVILLE THE REMAINING FUNDS FROM TDEC IN THE AMOUNT OF \$1,221,557 FOR ASSISTANCE IN THE UPGRADING OF THE COOKEVILLE WATER TREATMENT PLANT. THE CITY OF COOKEVILLE MUST COMPLETE THEIR PART BY MATCHING FUNDS. NO ARP FUNDS ARE INCLUDED FROM PUTNAM COUNTY

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams
Sam Sandlin
Jordan Iwanyszyn
Theresa Tayes
Jerry Roberson
Cindy Adams
Bobby Williams
Chris Cassetty
Adam Johnson

A J Donadio
Grover N Bennett Jr.
Danny Holmes
Ben Rodgers
Jimmy Neal
Dale Moss
Kim Bradford
Joe Iwanyszyn
Darren Wilson
Kathy Dunn
Cathy Reel
Mike Atwood

ABSTAIN:

Jim Martin

ABSENT:

Kevin Christopher
Jerry Ford

The Clerk announced that twenty-one (21) voted for, zero (0) voted against, one (1) abstained, and two (2) absent. The motion carried.

**HEAR FROM VFW POST 6296 COMMANDER, JIMMY LOFTIS – COMMANDER
LOFTIS SPOKE TO THE COMMISSION**

ANNOUNCEMENTS AND STATEMENTS:

MOTION RE: ADJOURN

The Chairman, Mike Atwood adjourned the meeting.

FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Mayor

DATE: March 14, 2022

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, March 21, 2022, at 5:30 PM MEETING TO BE HELD AT THE COURTHOUSE.

1. Consider budget amendments to the County General Fund. *Adams - J. Williams Af*
2. Consider approval of budget amendments to the General Purpose School Fund. *Adams - Donadio - Af*
3. Consider approval of the sale of lot D, 19.32 acres in the Highlands Business Park to Project Husky for \$22,500 per acre and give the County Mayor the authority to sign all documents related to this agreement/sale. *Donadio - Neal Af*
4. Discuss request from the Election Commission on election worker pay increases. *Neal - Donadio - Af*
5. Consider approval for the county to apply for a CDBG grant for childcare programs with no match required. *Neal - Bradford - Af*
6. Any other business that needs to be reviewed by the Fiscal Review Committee.

PUTNAM COUNTY COMMISSION, PUTNAM COUNTY, TENN.

FISCAL REVIEW

⑪ PRESENT ① ABSENT

PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Mayor

DATE: March 14, 2022

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, March 21, 2022 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING TO BE HELD AT THE COURTHOUSE.

1. Consider request from the Technology Department to declare an item as surplus and to sell via Internet/Public Auction.

Bradford - Reel Af

2. Consider request from the Sheriff's Department to declare items as surplus and to sell via Internet/Public Auction.

Jordan Swain - Bradford Af

3. Any other business that needs to be reviewed by the Planning Committee.

PUTNAM COUNTY COMMISSION, PUTNAM COUNTY, TENN.

*****PLANNING COMMITTEE*****

⑪ PRESENT ① ABSENT